

Falkland Islands Hockey Association



Lead safeguarding officer

About the role

The Lead Safeguarding Officer is the designated person with primary responsibility for managing and reporting concerns about children and for putting into place procedures to safeguard children in the Falkland Island Hockey Association.

Duties and responsibilities

- Working with others within the association to create a positive, child-centred environment within the sport
- Play a lead role in developing and establishing the association's approach to safeguarding children and young people – a key role within the association
- Manage cases of poor practice and abuse reported to the association – including records system
- Manage referrals to children's social-care services and the police
- Central point of contact for internal and external individuals and agencies
- Represent the association at external meetings related to safeguarding
- Coordinate the dissemination of policy, procedures and resources throughout the association
- Advise on the association's training needs and the development of its training strategy
- Ensure safeguarding standards are met and maintained
- Keep own knowledge and skills up-to-date

Skills and abilities

Required:

- Child-focused approach
- Administration and systems (records) management skills
- Ability to promote and demonstrate anti-discriminatory practice
- Advice and support-provision skills at all levels within the association
- Communication skills
- Ability to work with conflict and emotionally distressing matters

Knowledge Required:

- Role and responsibilities of statutory agencies, including the Safeguarding Children Board
- Planning processes for safeguarding and child-protection enquiries and investigations
- Behaviour that is harmful to children, thresholds of poor practice and abusive behaviour
- Own association's role and responsibilities
- Boundaries of the lead safeguarding officer role
- Association's policy and procedures related to safeguarding and protecting children
- Core values and principles of work with children
- Equality issues and safeguarding
- How abusers target and groom organisations in order to abuse children
- Best practice in prevention
- Legislation, government guidance and national framework for safeguarding children
- How adults groom children for abuse